

### One month before your move [Date\_\_\_\_\_]

- Clean and get rid of unused or unwanted items. Donate unused items to your favourite charity or sell on Craigslist to help pay for some of your move. (Can't decide whether to sell it or move it? Consider how much you could sell it for versus what it will cost to move it.)
- Get packing supplies; tape, boxes, tissue paper, bubble wrap, markers.
- Start packing items of no use prior to your move. Pack up things like photo albums, books, and seasonal decorations.
- If you're packing items that will go in storage, make itemized lists of each box and its contents.
- Find a reputable mover, or book a rental truck.
- Arrange to transfer your household insurance to your new home.

### Two weeks before your move [Date\_\_\_\_\_]

- Arrange for transfer or disconnection of utilities (hydro, gas, cable, phone, ISP, security company)
- Contact the post office to have your mail forwarded.
- Order cheques with your new address & phone number.
- Stop or transfer newspaper and other home deliveries.
- Advise friends, family and professionals of your new address and phone number. (Don't forget your doctor, dentist, schools, library, accountant, financial advisor, credit card companies, Revenue Canada, Motor Vehicle Branch, frequent flyer plans, your employer, medical plan, magazine and other subscriptions.)

### One week before your move [Date\_\_\_\_\_]

- Clean your home or arrange for a cleaning service.
- Confirm delivery address, phone number and delivery date with the movers.
- Clean out and defrost the freezer.
- If you're moving to another city, pick up dry cleaning, prescriptions, photos or anything else left outside your home.
- Return any Library books.

### A few days before your move [Date\_\_\_\_\_]

- Complete packing of all household goods for the move. Make sure boxes are clearly marked with the room they will go in, as well as "Fragile" if necessary.
- Prepare an "open first" box with towels, bedding, basic kitchen and bathroom supplies, toys or games for your children, tools (hammer, screwdriver) to set up furniture.
- Label all keys for new occupants

### Moving day! [Date\_\_\_\_\_]

- Carefully supervise the move. Make sure your instructions are understood, and that boxes are delivered to the right rooms.
- Check all the rooms and closets to make sure you haven't left anything behind.
- Lock up and leave labelled keys with the landlord, or real estate agent.
- Check that you've been given keys to every lock in your new home.
- At your new home, make sure the utilities are on and working properly.
- Relax, order in dinner, and have a cold drink!

### Don't forget [After your move]

- Change the address on your driver's license and car insurance.
- Plan your housewarming party!